

CLOTHING AND ACCESSORY LOAN POLICY / AGREEMENT

I _____ received from CK Home & Hardware Corp the clothing and/ or accessories listed below for which I am responsible and expected to treat with care and responsibility. All loaned items must be returned clean, and in good condition. If items are not returned or are returned in poor condition I understand CK Home & Hardware Corp has the authority to deduct at its discretion the whole or partial cost of items through a onetime payroll deduction. All items must be returned on the last day of employment.

<u>Item</u>	<u>Unit Cost</u>	<u>Quantity</u>	<u>Total</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Signature: _____

Date _____